

Elwood Community School Corporation
1306 North Anderson Street
Elwood, IN 46036
Phone: (765) 552-9861
FAX: (765) 552-8088

Application for Employment

Check the area(s) of employment for which you are applying:

- ☐ Secretarial/Clerical ☐ Cleaning Aide ☐ Food Service ☐ Substitute Teacher
☐ Custodial/Maintenance ☐ Bus Driver ☐ Technology position ☐ Teacher's Aide
-

Please Print Clearly:

Telephone Number

Name:

Date:

Permanent Address:

City:

State

Zip Code:

Position Desired:

Acceptable Salary

Date you will be available:

Are you currently employed?

E-mail Address:

If so, may we inquire of your present employer?

Have you ever been employed by the Elwood Community School Corporation?

If so, when?

List any relatives currently working in the school corporation.

Are you under 17?

☐ Yes ☐ No

Are you in the USA on a visa

prohibiting you from working here? ☐ Yes ☐ No

Please list any special skills you have relating to the area of employment for which you are applying.

Previous Employment**Complete this section - listing most recent employer first:****Employers / address:** _____**Duties:** _____**Dates of employment:** _____**Reason left:** _____**Employers / address:** _____**Duties:** _____**Dates of employment:** _____**Reason left:** _____**Educational Background****Did you graduate from high school?**☐**Yes**☐**No****Year?**

Did you attend college?☐**Yes**☐**No****Where?**

Graduate?☐**Yes**☐**No****Degree?**

Personal References**List below the names of three persons not related to you who you have known for at least one year.****Name****Address****Phone**

Please read and sign below: The above information is a full complete statement of fact. I understand any falsification will be cause for dismissal. I give the school corporation permission to make inquiries concerning my character, previous employment record, and eligibility for employment.

Signature:**Date:**

It is our policy to provide employment opportunities for all applicants regardless of race, creed, color, sex, national origin or ancestry, religion, or handicap.