



Hinds Career Center

1105 North 19th Street
Elwood, IN 46036

James A. Pearson, Director

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Internal Only Posting Date: July 9, 2018

NOTICE OF POSITION VACANCY

Hinds Career Center provides career-technical education programs to high school junior and senior students from seven area school districts in Madison, Tipton, Grant and Hamilton counties. Elwood Community School Corporation serves as the local education agent.

POSITION EDUCATION PROFESSIONS TEACHER
Full-time position

SCHOOL HINDS CAREER CENTER
(Elwood Community School Corporation)

LENGTH OF CONTRACT ... 185 days

SALARY To be determined with consideration of applicable education and work experience

BENEFITS Health Insurance Plan- 80% Corporation Paid
Personal & Family Illness, Business, Personal, and Bereavement Leave
Employer Funded Investment Plan (401a and VEBA)
\$50,000 Term Life Insurance
Long Term Disability and Workman's Compensation Insurance
Access to Section 125 Flexible Spending Account

QUALIFICATIONS

- Currently licensed family and consumer science teacher
- Preference will be given to candidates with experience in teaching education courses
- Personal characteristics of the instructor must include:
 - leadership
 - responsibility
 - goal oriented
 - self motivation
 - effective communication skills
 - organizational skills
 - self-confidence
 - ability to relate well with others
 - maintain a positive "role model"
 - initiative

(continued on reverse)

DUTIES

The instructor must:

1. use effective classroom and laboratory management skills and practices to conduct daily classroom activities for junior and senior students in a multi-period format.
2. coordinate opportunities for students such as job shadowing, on-site visits, internships and clinical work experience.
3. procure materials/supplies and solicit donations.
4. develop and revise curriculum and supportive educational activities based on Indiana Curriculum Framework.
5. form and work with an advisory committee for education professions.
6. be responsible for maintenance and inventory of equipment and supplies.
7. be active in the recruitment efforts of students for and promote the Education Professions program in order to maintain the necessary enrollment.
8. be willing to:
 - become involved in student activities within the school
 - attend workshops and conferences

APPLICATION PROCEDURES

Resumes and qualifications should be e-mailed to jpearson@hindscc.k12.in.us or mailed to:

Hinds Career Center
1105 North 19th Street
Elwood, IN 46036

Resumes and/or transfer requests will be accepted until position is filled.

For additional information, contact Mr. Jim Pearson, Hinds Career Center Director.

phone (765) 552-9881

fax (765) 552-2021

Notice of Nondiscrimination

Hinds Career Center complies with all federal regulations prohibiting discrimination on the basis of race, religion, national origin, sex, age, handicap, or veteran status in matters pertaining to admission, employment, and access to programs.